

銘傳大學性別平等教育委員會設置辦法

Ming Chuan University Gender Equality Education Committee Procedures

中華民國 97 年 10 月 9 日法規審查會議修正通過

中華民國 97 年 10 月 27 日校務會議修正通過

中華民國 100 年 6 月 9 日法規審查會議修正通過

中華民國 100 年 6 月 21 日行政會議修正通過

中華民國 100 年 12 月 8 日法規審查會議修正通過

中華民國 100 年 12 月 19 日行政會議修正通過

中華民國 101 年 11 月 1 日法規審查委員會審議通過

中華民國 101 年 11 月 12 日第 245 次行政會議審議通過

中華民國 101 年 11 月 26 日第 35 次校務會議通過

中華民國 105 年 1 月 21 日性別平等教育委員會會議通過

中華民國 105 年 6 月 3 日法規審查委員會審議通過

中華民國 105 年 6 月 6 日校務會議通過

中華民國 109 年 3 月 4 日法規審查會議修正通過

中華民國 109 年 3 月 9 日校務會議通過

Revised and passed at the Regulation Review Committee Meeting on October 9, 2008

Reviewed and passed at the University Affairs Committee Meeting on October 27, 2008

Revised and passed at the Regulation Review Committee Meeting on June 9, 2011

Reviewed and passed at the Administrative Council Meeting on June 21, 2011

Revised and passed at the Regulation Review Committee Meeting on December 8, 2011

Reviewed and passed at the Administrative Council Meeting on December 19, 2011

Revised and passed at the Regulation Review Committee Meeting on November 1, 2012

Reviewed and passed at the 245th Administrative Council Meeting on November 12, 2012

Reviewed and passed at the 35th University Affairs Committee Meeting on November 26, 2012

Revised and passed at the Gender Equality Education Committee Meeting on January 21, 2016

Revised and passed at the Regulation Review Committee Meeting on June 3, 2016

Reviewed and passed at the University Affairs Committee Meeting on June 6, 2016

Revised and passed at the Regulation Review Committee Meeting on March 4, 2020

Reviewed and passed at the University Affairs Committee Meeting on March 9, 2020

第 一 條 本校為推動校園性別平等觀念與教育、保障教職員工生之權益、提供性別平等的教育環境，並處理違反性別平等相關事件，特制訂「銘傳大學性別平等教育委員會設置辦法」（以下簡稱本辦法），作為本校「性別平等教育委員會」（以下簡稱本委員會）成立與運作之依據。

Article 1 These procedures (hereinafter called these procedures) were established for formation and operation basis of the Gender Equality Education Committee (called this committee). These procedures serve the purposes of promoting gender equality education and concepts, of

ensuring the rights of faculty and staff members and students, of providing gender equal education environment, and handling any violations regarding gender equality.

第 二 條 本委員會之職責如下：

- 一、統整校內各單位相關資源，擬訂性別平等教育實施計畫，落實並檢視其實施成果。
- 二、規劃或辦理學生、教職員工及家長性別平等教育相關活動。
- 三、研發並推廣性別平等教育之課程、教學及評量。
- 四、擬性別平等教育實施與校園性侵害、性騷擾及性霸凌之防治規定，建立機制，並協調及整合相關資源。
- 五、調查及處理與性別平等教育法、**性別工作平等法**及性騷擾防治法有關之案件。
- 六、規劃及建立性別平等之安全校園空間。
- 七、推動社區有關性別平等之家庭教育與社會教育。
- 八、其他關於學校或社區之性別平等教育事務。

Article 2 The responsibilities of this committee include:

1. Organize relevant on-campus resources, draft a gender equality education plan, implement and evaluate its outcome.
2. Plan or conduct relevant gender equality education events for students, faculty and staff members, and parents.
3. Research, develop, and promote courses, teaching, and evaluation of gender equality education.
4. Draft and establish mechanism for implementation of gender equality education and on-campus sexual assault and sexual harassment prevention, coordinate and integrate with other relevant resources.
5. Investigate and deal with cases related to Gender Equality Education Act, **Gender Equality in Employment Act and Sexual Harassment Prevention Act**.
6. Plan and establish a safe gender equal environment on campus.
7. Promote community gender equality education.
8. Deal with other affairs relevant to gender equality in the university or community.

第 三 條 本委員會設委員十七人。置主任委員一人，由校長兼任之，委員中教師代表十二人，其中**秘書長**、教務長、學務長、總務長、人資處長、桃園校區行政處長為當然委員，職工代表二人，學生代表二人；其中女性委員名額應過半數。教師及職工代表由校長自本校具有性別平權意識之教師及職工中遴選，學生代表由學生會推薦。委員任期二年。當然委員依其職務進退，委員連聘得連任，委員於任期內離職者，另行遴選之。本委員會設執行秘書一人，由本校**秘書長**兼任之。本委員會依任務需求區分為教學研究推廣組、空間與資源建構組及性平

事件防治組。各組並設召集人一名。

本委員會由校長擔任會議主席，校長不能出席會議時，由出席委員互推一人代理主席職務。

Article 3 Seventeen members comprise this committee, of which the President is the committee chairperson. Twelve faculty representatives serve as members, among which Secretary General, Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, Executive Director of Human Resources Division and Executive Director of Taoyuan Campus Administration Division are ex-officio members. Two staff member representatives and two student representatives comprise the remaining committee members. In addition, female members make up more than half of the committee. The President should choose faculty members and administrative staff who possess gender equity consciousness to be the committee members; student representatives should be recommended by Student Government Association. The terms of representatives are two years, and they can be renewed. Following their own current position status, ex-officio members will resign or renew their committee member position. If committee members resign during their terms, they should be replaced.

The Secretary General of the university is the executive secretary of this committee.

This committee is divided into Teaching/Research Promotion Section, Space and Resources Construction Section, and Gender Equality Incident Prevention Section to carry out its responsibilities. Each section has one convener.

The President serves as the meeting Chair; when the Chair cannot attend a meeting, one of the other attending members is elected to serve as the chair for that meeting.

第 四 條 本委員會每學期至少召開一次會議，必要時得召開臨時會議。

Article 4 This committee should conduct at least one meeting per semester. If necessary, provisional meetings should be held.

第 五 條 本委員會所需經費由本校支應之。

Article 5 The needed expenses for this committee are supported by the university.

第 六 條 本委員會之決議案，以出席二分之一以上之同意為通過。

Article 6 Any resolutions made by this committee must be with the agreement of more than half of the committee members' present at a given meeting.

第 七 條 本辦法經校務會議通過，校長核定後實施，修正時亦同。

Article 7 Upon being passed at the University Affairs Committee Meeting and approved by the President, these procedures were implemented. Any revision must follow the same procedures.

In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.